1. Call to Order
The meeting was called to order by Bradley Jardine, Chair
Time: 4:02 p.m.

2. Call to the Public
Jessica Thomas and Camila Alarcon, representing Administrative Law Section.

3. Review and Approval of minutes:
The minutes of the November 13, 2019 – General Session meeting were reviewed
Motion for approval by: Wendi Sorenson
Seconded by: Robert Denison
Motion: Passed

The minutes of the November 13, 2019 – Executive Session were reviewed.
Motion for approval by: Wendi Sorenson
Seconded by: Robert Denison
Motion: Passed
4. **Update on Peer Review Confidentiality – Sarah Corpening**  
BLS letter to Court has been reviewed by General Counsel. Sarah Corpening is preparing the package to be submitted to the Board of Governors at their January 24, 2020 meeting to include the history and background of the issue, proposed revisions to the BLS Rules & Regulations to mandate the peer review process be confidential, and the BLS letter to the Court as an argument in support of the revision. If approved by the Board of Governors, the revised BLS Rules & Regulations will be submitted to the Court for approval.

5. **Request for Approval of New Area of Specialization – Administrative Law**  
The final draft of the proposed standards for certification for Administrative Law were presented. Jessica Thomas and Camila Alarcon responded to questions from BLS.

Motion to approve Administrative Law as a new area of specialization made  
By: Wendi Sorenson.  
Second by: James Cross.  
Motion: Approved.

The recommendation to recognize Administrative Law as an area of specialization will be presented to the Board of Governors at their January 24, 2020 meeting.

6. **Update on Revised BLS Standards for Certification as submitted to the Court – Sarah Corpening**  
The Court has approved the proposed changes to the Standards for Certification for Criminal Law, Real Estate Law, Tax Law and Workers Compensation Law. Additionally, the Court has approved the standards for Bankruptcy Law, Estate and Trust Law, Family Law and Personal Injury Law without changes.

The draft Administrative Order has been sent to the Court. Once the AO has been received the revised standards will be posted on the website for applicants for the 2020 cycle.

7. Sarah Corpening informed the Board that Deanna Commack will be moving to another position within the Bar. She will be the Executive Assistant to the CEO/Executive Director. A new BLS Administrator has been identified and expect she will start before the end of the year.

8. **Date of next meeting** – January 8, 2020

9. **Motion to adjourn:**  
By: Wendi Sorenson  
Second: Robert Denison  
Meeting adjourned: 4:19 p.m.