1. **Call to Order**
   The meeting was called to order by Bradley Jardine, Chair
   Time: **4:00 p.m.**

2. **Call to the Public**
   No members of the public were present.

3. **Review and Approval of minutes:**
   The minutes of the October 16, 2019 – General Session meeting were reviewed
   Motion for approval by: James Cross
   Seconded by: David Shein
   Motion: Passed

4. **Executive Session 4:04p.m.**
   Motion to move into Executive Session by: Robert Denison
   Second by: James Cross
   Motion: Passed
5. **Reconvene into Open Session: 4:06 p.m.**

   Motion to reconvene into open session by: James Cross
   Second by: Robert Denison
   Motion: Passed

   **Consideration of Advisory Commission recommendations for Initial Certification Specialists in the following areas:**

   **Estate and Trust Law Advisory Commission**
   Recommendation to certify Les Raatz as a specialist in Estate and Trust Law

   Motion to accept the recommendation of the Estate and Trust Law Advisory commission:
   By: James Cross
   Second: Wendi Sorenson
   Motion Passed
   Recusals: None

6. **Advisory Commissions update on Peer Review Confidentiality**

   Deanna Commack provided an update on the status of the draft of the Peer Review Confidentiality letter. It was sent to the State Bar of Arizona’s General Counsel on November 5th to review and provide input. She anticipates they will want to advise on the process. The CEO will be forwarded the letter pending General Counsel's review and may brief the Board of Governors on proposal.

   In addition, a proposed revision to the BLS standards may likely be forwarded along with the Peer Review Confidentiality memorandum. Deanna provided as an informative that the Supreme Court’s November 20th agenda includes a discussion on the revision to BLS Standards, which was transmitted to the court in July.

7. **Request for New Areas of Specialization**  Wendi Sorenson/Michael Goldberg  
   *(Section X – BLS Rules & Regulations)*

   Wendi Sorenson provided an update on the status of the Administrative Law Section’s request for a new area of specialization, Administrative Law. Both Wendi and Michael Goldberg met with Administrative Law Section members and were satisfied with their proposal suggesting that they make minor changes to their draft and continue to move forward in seeking approval by the Supreme Court. Bradley Jardine requested that once changes are made, a draft be sent to BLS members for review to allow discussion during the December 11th meeting. An invitation will go out to the Administrative Law Section to attend to allow an opportunity for BLS members to ask questions and/or address additional concerns.

8. **Date of next meeting**  – December 11, 2019

9. **Motion to adjourn:**

   By: James Cross
   Second: Robert Denison
   Meeting adjourned: 4:14 p.m.