STATE BAR OF ARIZONA
LEGISLATIVE TIMELINE

Task	Description	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
State Bar Convention-Election of Committees & Sections (Com-Sec) Officers	*Government Relations asks that each chair appoint at least one legislative liaison to receive legislative updates, information and requests in addition to the chair and chair-elect. Government Relations will be contacting all new chairs, chairs-elect and legislative liaisons for introductions and distribution of information.*	■											
Appointment of Com-Sec Legislative Liaison													
Identify Issues for Possible Legislative Action	*Committees and Sections will be asked to identify any legislation they would like to see introduced for the following year's session. Meetings with other stakeholders will be held and legislation drafted.*	■	■	■	■								
Finalize Legislative Issues for Board of Governors (BOG) Review	*The BOG must approve all positions taken on Legislation. Formal requests to the BOG must be vetted by Government Relations for* Keller *issues.*					■	■						
Prepare Legislative Support	*Legislation must be introduced by at least one member of the legislature. Additional sponsors help indicate broad-based support for legislation.*			■	■	■	■	■					
BOG Review of Com-Sec Legislative Recommendations	*The BOG is updated on legislative matters throughout the session. Positions on emergent issues may be taken by the BOG or their Scope & Operations Committee outside of regular meetings.*						■	■	■	■	■	■	■
Review Introduced Legislation for Possible BOG Action	*Legislation is constantly changing. Each bill and amendment has an impact on a particular area of law. Government Relations will alert you of such legislation and request prompt feedback. Please remember that because of the fast pace of the session, TIME IS OF THE ESSENCE. If a matter requires that a position be taken, a formal request to the BOG will be required.*							■	■	■	■	■	■
Legislative Regular Session (includes the Special Session on the Budget) - 1st Day of Legislative Session (2nd Monday)	*According to legislative rules, regular sessions of the legislature are to last 100 calendar days. Extension of the session requires a vote of the legislature. To complete business within this short timeframe, the legislature adheres to a strict schedule. Bills must be introduced within the first 30 days of session; committee hearings in the chamber of origin must be complete by day 60, and in the opposite chamber by day 90; and conference committees must be complete by day 97. Session is usually completed in late April.*							■	■	■	■	■	■
Legislative Wrap-Up	*Government Relations prepares and distributes a detailed summary of each legislative session.*												■
Answer Questions from Government Officials/Agencies	*Strong relationships with legislators and other government officials are critical to the Bar's success at the legislature. Our ability to quickly address questions and concerns will help nurture these relationships. Government Relations may contact you regarding a question in your area of expertise. Your prompt response is greatly appreciated, and will go a long way in helping us build relationships with all officials.*	■	■	■	■	■	■	■	■	■	■	■	■